Avon UMC - Abbreviated Cleaning Policy

General Cleaning of Rooms

Disinfect hand sanitizer pumps
Clean & disinfect all tables
Clean & disinfect all metal chairs
Clean & disinfect all countertops
Disinfect door handles
Disinfect light switches
Sweep/Vacuum
Mop where applicable
Empty trash/recycle
<u>Offices</u>
Disinfect hand sanitizer pumps
Clean & disinfect all tables & desks
Disinfect desk drawer pulls
Disinfect door handles
Disinfect light switches
Disinfect computer keyboards & mouse
Disinfect phone
Disinfect printers/copiers
Disinfect calculators & staplers
Disinfect desk chairs
Disinfect chairs/couches
Distillect Chairs/Cooches

Bathrooms □ Disinfect toilets/urinals □ Disinfect soap & paper towel dispensers □ Disinfect handrails □ Disinfect locks on the stall doors □ Disinfect sinks/countertops □ Disinfect door handles □ Disinfect light switches □ Clean mirrors □ Sweep/Vacuum □ Empty trash □ Mop Worship Service Cleaning □ Disinfect door handles □ Disinfect light switches

☐ Disinfect metal chairs

☐ Disinfect fabric chairs

☐ Disinfect offering plate

□ Vacuum

Sanctuary Bathrooms
☐ Disinfect toilets/urinals
☐ Disinfect soap & paper towel dispensers
☐ Disinfect handrails
☐ Disinfect locks on the stall doors
☐ Disinfect sinks/countertops
☐ Disinfect door handles
☐ Disinfect light switches
☐ Clean mirrors
□ Sweep/Vacuum
☐ Empty trash
□ Мор
<u>Gathering Place</u>
□ Disinfect door handles
☐ Disinfect light switches
☐ Disinfect coffee & end tables
☐ Disinfect bistro tables
☐ Disinfect leather chairs
☐ Disinfect couches & chairs
☐ Disinfect countertop
☐ Disinfect coffee pots
☐ Disinfect hand sanitizer pumps
□ Vacuum touch un
□ Vacuum touch up

policy which includes specific cleaners used.